

**UCR Counseling Center**

**Appeal for Missed/Late Cancelled Appointment Charge**

In order to appeal a charge for a missed or late cancelled appointment, you must complete the petition below and submit it no later than 7 days from date of charge.

Petitions can be submitted in person to the Counseling Center receptionist or by US mail to UCR Counseling Center, Veitch Student Center, North Wing, Riverside, CA 92521.

Petition Form (completed by student)

First Name:	Last Name:	MI:
Student ID:		
E-mail Address:	@ucr.edu	
Date of Request:		
Missed Appointment date:		
Missed Appointment Time:		
Explanation for "No-Show / Late Cancellation" of Counseling Center appointment :		
Supporting Documents (Please list and attach documents):		